

# **KING COUNTY**

# Signature Report

## Ordinance 19947

**Proposed No.** 2025-0090.1 Sponsors Dembowski, Barón, Mosqueda, Zahilay and Balducci 1 AN ORDINANCE relating to privacy rights, limiting the 2 collection of gender information; and amending Ordinance 3 12550, Section 3, as amended, and K.C.C. 2.14.030. 4 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY: 5 SECTION 1. Ordinance 12550, Section 3, as amended, and K.C.C. 2.14.030 are 6 hereby amended to read as follows: 7 King County is committed to balancing the promotion of public access to information with the privacy rights of its ((eitizens)) residents by adhering to the 8 9 following guidelines: 10 A. Collection of personal data shall be lawful, fair, and to the extent possible with 11 the knowledge and consent of the individual; 12 B. Agencies shall establish procedures to ensure that data is accurate, complete, 13 current, and relevant to the agency's mandated functions; 14 C. Agencies shall periodically review their outward facing communications to 15 members of the public, including, but not limited to websites, signs, and forms to ensure 16 that they conform to county data collection policies: 17 D. When data can only be collected with the consent of the individual, the purpose for the data shall be stated upon collection. Personal data should not be used by 18 19 the county for any purpose not stated upon collection without the consent of the data

subject or by the positive authorization of law. This is not intended to limit collection of
personal data for purposes of investigative agencies or other functions which collect non-
disclosable information according to chapter 42.56 RCW or any other federal, state, or
local statute, rule, or regulation;
((D.)) E. Agencies shall only collect an individual's gender information,
including gender identity or gender assigned at birth, when the information is necessary
for the fulfillment of an agency's legitimate purpose or when otherwise required by
federal, state, or local statute, rule, or regulation;
F. Agencies shall not collect gender assigned at birth when gender identity would
be sufficient to fulfill the agency's legitimate purpose;
G. Whenever an agency collects gender information, in accordance with
subsection E. of this section, the forms shall include an "X" gender designation option
and the purpose for the information shall be stated upon collection;
<u>H.</u> Personal data shall be reasonably protected by the data collector;
((E.)) <u>I.</u> Agencies shall establish mechanisms for ((citizens)) <u>residents</u> to review
information about themselves and to submit corrections of possible inaccuracies in that
information; and
(( <del>F.</del> )) <u>J.</u> The executive shall <u>electronically file ((submit))</u> a report by October 1 of
every year ((filed in the form of a paper original and an electronic copy to)) with the clerk
of the council, who shall retain the original and provide an electronic copy to all
councilmembers and committee coordinator for the government and accountability
committee or its successor. The report shall list by category new and existing personal

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- 42 data collected by county agencies, a description of the uses of this personal data, and its
- public disclosure status. 43

Ordinance 19947 was introduced on 3/18/2025 and passed by the Metropolitan King County Council on 7/1/2025, by the following vote:

> Yes: 8 - Balducci, Barón, Dembowski, Dunn, Mosqueda, Quinn, von Reichbauer and Zahilay

Excused: 1 - Perry

KING COUNTY COUNCIL KING COUNTY, WASHINGTON

ATTEST:	Signed by:  CiVMay Laulay  1AEA3C5077F8485  Girmay Zahilay, Chair
DocuSigned by:	
Melani Hay	
8DE1BB375AD3422	
Melani Hay, Clerk of the Council	
APPROVED this day of	Signed by:  AAA4841FD7644BE Shannon Braddock, County Executive



**Certificate Of Completion** 

Envelope Id: 8559A8B5-1A4B-4FE8-BAEF-0559D4C874DA

Subject: Complete with Docusign: Ordinance 19947.docx

Source Envelope:

Document Pages: 3 Signatures: 3 **Envelope Originator:** Initials: 0 Certificate Pages: 5 Cherie Camp

AutoNav: Enabled

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401 5TH AVE

Status: Completed

SEATTLE, WA 98104

Cherie.Camp@kingcounty.gov IP Address: 198.49.222.20

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7/2/2025 3:09:27 PM Cherie.Camp@kingcounty.gov

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Girmay Edulay

DocuSigned by:

Melani Hay

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Signature Adoption: Pre-selected Style

Signature Adoption: Pre-selected Style

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Signer Events

Signature Girmay Zahilay

girmay.zahilay@kingcounty.gov Council Chair

(None)

Security Level: Email, Account Authentication

**Electronic Record and Signature Disclosure:** Accepted: 7/2/2025 4:04:42 PM

ID: 6d022019-36ea-41fa-ae5b-86b8723a8f1c

Melani Hay

melani.hay@kingcounty.gov

Clerk of the Council King County Council

Security Level: Email, Account Authentication

(None)

**Electronic Record and Signature Disclosure:** 

Accepted: 9/30/2022 11:27:12 AM

ID: 639a6b47-a4ff-458a-8ae8-c9251b7d1a1f

Shannon Braddock

Shannon.Braddock@kingcounty.gov

Deputy Executive

Security Level: Email, Account Authentication

(None)

Signature Adoption: Uploaded Signature Image

Using IP Address: 146.129.84.133

**Electronic Record and Signature Disclosure:** 

Accepted: 7/14/2025 1:43:08 PM

ID: c7582bc7-a336-4296-84ed-7f4d70d53ab1

**Timestamp** 

Sent: 7/2/2025 3:10:21 PM Viewed: 7/2/2025 4:04:42 PM Signed: 7/2/2025 4:04:54 PM

Sent: 7/2/2025 4:04:55 PM Viewed: 7/3/2025 7:06:05 AM

Signed: 7/3/2025 7:06:15 AM

Sent: 7/3/2025 7:06:16 AM Viewed: 7/14/2025 1:43:08 PM Signed: 7/14/2025 1:43:27 PM

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**Certified Delivery Events Status Timestamp Carbon Copy Events** Status **Timestamp** 

Ames Kessler **COPIED** akessler@kingcounty.gov

Executive Legislative Coordinator & Public Records

Officer King County

Security Level: Email, Account Authentication (None)

**Electronic Record and Signature Disclosure:**Not Offered via Docusign

Sent: 7/3/2025 7:06:16 AM Viewed: 7/3/2025 10:28:35 AM

Witness Events	Signature	Timestamp		
Notary Events	Signature	Timestamp		
Envelope Summary Events	Status	Timestamps		
Envelope Sent	Hashed/Encrypted	7/2/2025 3:10:21 PM		
Certified Delivered	Security Checked	7/14/2025 1:43:08 PM		
Signing Complete	Security Checked	7/14/2025 1:43:27 PM		
Completed	Security Checked	7/14/2025 1:43:27 PM		
Payment Events	Status	Timestamps		
Electronic Record and Signature Disclosure				

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#### Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

#### Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

#### All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

# **How to contact King County-Department of 02:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: cipriano.dacanay@kingcounty.gov

## To advise King County-Department of 02 of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at cipriano.dacanay@kingcounty.gov and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

## To request paper copies from King County-Department of 02

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to cipriano.dacanay@kingcounty.gov and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

#### To withdraw your consent with King County-Department of 02

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to cipriano.dacanay@kingcounty.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process.

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# Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify King County-Department of 02 as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by King County-Department of 02 during the course of your relationship with King County-Department of 02.